**DRAFT MINUTES OF THE LEVIN BRIDGE CLUB**

**Meeting on 21st February 2023 at 4.30pm**

**PRESENT:** Mark Kuijten (Chair), Bryan Green, Lynne Long, Sue Scrimshaw, Kerry Geertson, Trish Tough, Sue Staples, John Olifent

**APOLOGIES:** Barb Taylor

**MINUTES OF THE PREVIOUS MEETING:** The minutes for 17th January meeting were confirmed. (MK/BG)

**MATTERS ARISING:**

* Dealing machine – Bryan has this under control.
* Mentoring – **Kerry** *will send a letter to the secretary to be emailed to players in the Junior room.*
* On-going presentation of awards and certificates. Cups and trophies are organised but certificates will need to be done in batches. ***Lynne*** *will put results in the newsletter* and ***Bernard*** *will ask Chris Ryder to put the results on our Facebook page.*
* Booking sheet for partners. Members need to be reminded to use this. Lynne to do so via the newsletter.

**CORRESPONDENCE INWARDS/OUTWARDS:** (See attached list)

Lynne needs to advise NZ Bridge re decision to have our Junior/Intermediate tournament in person rather than online.

Inward and outward correspondence approved (BL/TT)

**FINANCE:** January 2023 report presented. GST has been paid. Subs are coming in. NZ Bridge levies and Masterpoint fees were the biggest expenses.

There was discussion about the power bill going up to 37cents per Kw. Sue Staples reported favourably about her experience with Octopus. ***Kerry*** *will investigate this in a few weeks’ time.*

Report accepted and payments ratified (BG/KG)

**TOURNAMENTS:** Our first tournament is on Saturday 8th April and everything is under control.

**GENERAL BUSINESS:**

* Lessons. Bernard updated on progress. 8 people have paid for lessons at this point. Bernard will talk to attendees after the lessons about their motivation. Hobby & Craft expo this weekend.
* Booking partners online via Pianola – Bernard to speak to Upper Hutt Club to see how it’s working for them.
* 3-year plan for club operations and 10-year plan for building and equipment. After much discussion it was agreed that Mark and Kerry would look for the last 10 year plan to use as a starting point for future planning.
* Liquor licence.

Motion to the committee that we allow the President, Mark Kuijten, to apply for a liquor licence. Moved: Bryan Green, Seconded John Olifant. Passed.

* Seating and start times: In response to an email from a member and a report from the recorder, the situation that arose on Tuesday 7th was discussed. It was agreed that the key problem was communication. This will be followed up with clear instruction in the newsletter about the process at the start of bridge sessions so that all members will be aware of the importance of timeliness and communication.
* Tablets. It was agreed that the tablets should not be handed out until ready to be used. This is the responsibility of the scorers. ***Sue Scrimshaw*** *to pass on this information.*
* Keys. ***Sue Scrimshaw*** *will follow up with people on the master list* and ***Bryan*** *will investigate key pads.*
* Grants. The meeting agreed that we need to apply for grants for the following:
* Marketing of future bridge lessons
* Consumables – bidding pads, pencils, ink, paper
* Playing cards – need to buy in bulk
* Replacement of tablets

***John*** *to speak to Mike Murray and Dorothy Mackay about the application process*

The meeting closed at 5.45pm

**NEXT MEETING:** 21st March 2023 at 4.30pm

President:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_